



BID NOTICE

**PROVISION OF ICT PROFESSIONAL SERVICES AND
SUPPLYING OF ICT EQUIPMENT**

CONTRACT NO: HGDM517/HGDM/2016

HARRY GWALA District Municipality hereby requests proposals from suitably experienced services providers for provision of ICT professional services and supplying ICT equipment for a period of two years. Service providers are required to comply with normal business ethics and stipulate their agency fees on their Proposal.

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Valid tax clearance certificate or SARS pin
- Certified Copies of company or CC documents together with certified copies of members' IDs
- Company profile
- Central Supplier database registration

The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT(if applicable)
- All tenders submitted shall be valid for 90 days after the tender closing date
- A signed MBD4 form must be submitted with all Bids (available on our website and reception)
- A certified and valid B-BBEE status level verification certificate must be submitted to claim preference points
- 90/10 Preference points system will be used in Evaluation as well as functionality

DOCUMENTS

Documents may be obtained at HARRY GWALA District Municipality, Finance Department, Ixopo from **08 November 2016** upon payment of non-refundable deposit of R 300.00 per document. All payments are to be in cash or bank guaranteed cheque made in favor of HARRY GWALA District Municipality.

CLOSING DATE

The closing date for the bidders is **on 18 November 2016 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled "**Provision of ICT Equipment**" on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Executive Director: Miss.N.Lungwengwe** on 039 834 8700 during working hours

Mrs A.N. Dlamini

Municipal Manager